

CATO TOWNSHIP

REGULAR BOARD MEETING MINUTES

Date: 01/13/2025

Time: 6:00pm

309 S. Lincoln, Lakeview MI

Pledge of Allegiance Brandi Clark-Hubbard

Motion #1	Clark-Hubbard	Support	Imhoff	Yes 3	No 0
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Motion by Clark-Hubbard to appoint David Behrenwald and Marcy Myers to fill the remaining four-year term as trustees ending in 2028. With no further discussion, the motion passed unanimously.

Roll Call	Brandi Clark-Hubbard, Supervisor	David Behrenwald, Trustee
	Jamie Boehm, Treasurer	Marcy Myers, Trustee
	Ginger Imhoff, Clerk	Also present: Dave Kelsey Zoning Administrator

Agenda	Motion #2	Clark-Hubbard	Support	Myers	Yes 5	No 0
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Motion to approve the agenda as presented with the addition of the 2025 Board of Review Resolutions to new business.

Minutes	Motion #3	Myers	Support	Behrenwald	Yes 5	No 0
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Motion to approve the minutes from 12/09/2024 regular meeting.

Public Comment
None

Treasurer	Motion # 4	Imhoff	Support	Myers	Yes 5	No 0
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Motion to approve the Treasurer's Report as presented.

Clerk	Motion # 5	Clark-Hubbard	Support	Myers	Yes 5	No 0
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Motion to approve the bill report as presented excluding the BHS insurance check for a bill total of \$27,318
Roll Call: Clark-Hubbard; Boehm; Imhoff; Myers; Behrenwald motion passed.

Zoning
Dave Kelsey: 2 tickets for blight; 1 property was brought into compliance; working with 1 property in the process of being repossessed; have had inquiries about in-law suites
Attended training at MCC

Planning Commission
David Behrenwald: Waiting for a board position replacement before electing officers.
2025 goals covered tiny homes, short-term rentals, zoning for camping and noise complaints and plans to address accessory building height.

Fire District
The firefighters participated in a Santa Claus event at the middle school, bringing the ladder truck with Santa up in the bucket. They also put on a fantastic display during the Winter Fest parade, with the truck well-lit and decorated with large flags. Their efforts were greatly appreciated.

Supervisor
Assessing

- The 2025 assessment notices are in progress and to be sent out in February.
- Personal property tax statements have been mailed
- The March Board of Review dates are set:
 - Organizational Meeting:** Tuesday, March 4th at 11:00 AM
 - Appeals Hearing #1:** Monday, March 10th from 9:00 AM – 3:00 PM
 - Appeals Hearing #2:** Tuesday, March 11th from 3:00 PM – 9:00 PM

Roads

- Each township will receive \$100,000 from the county for road improvements but must match the funds. Road project budgeting and contracts, due in May.

Supervisor
cont.

Legal – The attorney provided an update on the PA 233 appeal. The appeal brief was filed on January 3rd, with opposing briefs due by February 7th.

Drains – Work will take place over the next few months on the Gibson Culver drains in Section 30.

Old Business The board previously approved an addendum to add a ninth member to the fire board. After reviewing the retyped agreement, it was decided to table the matter and seek a legal review from the township attorney before finalizing the new agreement.

New Business

Motion # 6	Clark-Hubbard	Support	Myers	Yes 5	No 0
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PC appt A motion was made and supported to appoint Jourdan Rasmussen to the Planning Commission for a three-year term ending December 31, 2027.

Motion #7	Clark-Hubbard	Support	Behrenwald	Yes 5	No 0
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PA116 A motion was made and supported to approve the PA 116 application for parcel 59-004-013-006-03 contingent on receiving no objections from the Conservation District. The motion carried.

Motion #8	Clark-Hubbard	Support	Imhoff	Yes 5	No 0
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2025 BOR
Resolutions

Motion to approve a Resolution permitting local residents to submit their protests to the Board of Review in writing.

Roll Call: Clark-Hubbard; Boehm; Imhoff; Myers; Behrenwald; motion carried

Motion #9	Clark -Hubbard	Support	Myers	Yes 5	No 0
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Motion to adopt a Resolution that provides for an alternative date for the March Board of Review first taxpayer appeal meeting, if needed.

Roll Call: Clark-Hubbard; Boehm; Imhoff; Myers; Behrenwald; motion carried

Motion #10	Clark-Hubbard	Support	Behrenwald	Yes 5	No 0
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Motion to approve a Resolution adopting the poverty exemption income guidelines and asset tests, including the federal poverty income guidelines for 2025.

Roll Call: Clark-Hubbard; Boehm; Imhoff; Myers; Behrenwald; motion carried

Audit

- The financial audit process for the fiscal year ending June 30, 2024 has been officially wrapped up.
- All filings were submitted on time to the state.
- The auditor issued a **clean opinion**, meaning the financial statements fairly represent the township's financial position in accordance with generally accepted accounting principles. This is the highest level of assurance an auditor can provide.

Budget

Motion #11	Myers	Support	Behrenwald	Yes 5	No 0
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Motion to approve budget adjustments as presented.

Roll Call: Clark-Hubbard; Boehm; Imhoff; Myers; Behrenwald; motion carried

Public
Comment

There were comments from 3 Cato Township residents.

Adjourn

Motion #12	Myers	Support	Behrenwald	Yes 5	No 0
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Motion to adjourn at 7:12pm.

Ginger Imhoff
Cato Township Clerk
02.10.25