

VILLAGE OF LAKEVIEW
REGULAR COUNCIL MEETING MINUTES
January 12, 2021

President Case called the meeting to order at 7:00 p.m.

Members Present: Steve Case, Dominic Trevino, Emily Griffith, Greg Saxton, Lane Leppink and Chris Fryover.

Members Absent: Kate Behrenwald

Also Present: Manager & Chief, Darin Dood, Brian Bucholtz, Scott Smith, and Melissa King.

AGENDA APPROVAL: Fryover moved and Griffith seconded to approve the agenda as amended. Motion carried.

PUBLIC COMMENTS: None

STANDING ITEMS

Saxton moved and Leppink seconded to approve the regular meeting minutes from December 14, 2020 as presented. Motion carried.

Griffith moved and Leppink seconded to approve Personnel & Finance Committee minutes from December 16, 2020 as presented. Motion carried.

Griffith moved and Trevino seconded to approve Public Safety & Airport Committee minutes from December 16, 2020 as presented. Motion carried.

Saxton moved and Fryover seconded to approve Water, Sewer & Streets Committee minutes from December 16, 2020 as presented. Motion carried.

Fryover moved and Saxton seconded to approve Parks & Cemetery Committee minutes from December 16, 2020 as presented. Motion carried.

Leppink moved and Fryover seconded to approve 208 S. Lincoln Committee minutes from 6:00 PM on December 29, 2020 as presented. Motion carried.

Fryover moved and Leppink seconded to approve 208 S. Lincoln Committee minutes from 7:00 PM on December 29, 2020 as presented. Motion carried.

Trevino moved and Saxton seconded to approve the December bills in the amount of \$134,867.97 as presented. Motion carried.

REPORTS

Lieutenant Braunschneider did not add to his written report

DPW Supervisor Brian Bucholtz added that maintenance on the equipment is still being done at the North Street location. Some equipment that is seldomly used is now at the Bollinger's building.

OIC Scott Smith was asked about the 37% storage compacity and if this is normal for this time of year. He stated It depends on the weather and when discharge is done.

The discharge at the airport will now be metered to give a more accurate system loss number. Manager Dood will talk to an engineer about options for extending or looping the water lines and he will calculate what it is currently costing us for the loss of water at the airport.

Manager Dood added he has been very pleased with the DPW and the snow removal so far this winter. He reviewed the meetings that took place regarding 208 S. Lincoln. He stated we gave both companies until first of February to prepare an updated quote for the committee.

During the February meeting, or shortly thereafter, council will decide which company we will be working with. We did request additional options for some of the design on the building. The abatement will start next week and they anticipate work to be completed by Friday or early the next week.

Manager Dood noted that he had a second family contact him regarding doing something for the Village of Lakeview in honor of a loved one. Possibly a bench at the Vet's Monument or maybe updating the fireplace at the new Village Hall building.

NEW BUSINESS

Budget Amendment from Major Street fund to Municipal Street fund.

Act 51 allows municipalities to move up to 50% of the funds per year to Local streets or Municipal Streets. This allows us more leeway to fix streets that need it most.

Saxton moved and Griffith seconded to approve the transfer of \$60,000 from Major Street funds to Municipal street funds. Motion carried.

Resolution 2021-1 To Purchase, Acquire and Construct Capital Improvements and to Publish Notice Of Intent to Issue Municipal Securities.

This notice of intent would cover the entire cost of the building. The idea with a bond is to ask for an amount higher than anticipated so when the project is done, we are set to bond the entire project without extra measures. The steps to bonding are: Resolution is approved. The intent is published, and after 45 days if it is not challenged the money becomes available to us. If it is challenged, we would have to put it on a ballot. Griffith moved and Trevino seconded to adopt Resolution No. 2021-1 – A Resolution to Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to Issue Municipal Securities.

Budget Narrative and CIP

Manager Dood reviewed with Council the 2021/22FY budget draft that was presented.

In the General Fund, the cemetery revenue is set at \$25,000 and the expense at \$22,768. With the balance in the cemetery savings account, we may be able to work on tree removal again this year. The police department expense is up because of the added full time police officer/SRO. Planning and Zoning Expense is at \$19,500. This was postponed last year due to COVID-19. He stated that quite often items are budgeted and not used. These funds always go back to the General Fund. Environmental has projects worked into the budget that we have outlined in our CIP. The Airport budget contains pricing for new hangers that we hope to complete with a federal grant.

All three street funds are essentially the same in what they do. The goal is to bring the roads back to where they should be as far as maintenance levels. We will update all streets in the Village that were not done last year with the exception of Richardson and Niles. We will be working on a grant for those streets to update infrastructure.

The Property Replacement Fund will receive funds this year to prepare for upcoming property that will need to be replaced in the next few years. Some of these items are in the CIP. The amount given to this line item will be reviewed with the Personnel and Finance Committee for upcoming budgets going forward.

The DDA fund has projects that are outlined in the CIP. This fund is preparing shovel ready projects for if and when funding becomes available.

The Sewer Fund is lower than anticipated because the Sewer Ordinance did not update until August. This was a result of COVID-19. Questions were asked regarding the depreciation expense and equipment rental. This will be brought to Darcie, our auditor, for a more complete explanation.

The Water Fund has \$30,000 budgeted for capital improvements this year. The ending balance is estimated at \$194,340.

Manager Dood reviewed the Capital Improvement Plan with council. Each department has a CIP plan in place. These numbers on the Capital Improvement Plan essentially match what is in the Capital Outlay line item in the budget. This plan is laid out for six years. When you are reviewing the budget, you really want to make sure the focus is on the first year and potentially the second year.

Manager Review

Personnel and Finance Committee meet and went over Manager Dood's yearly review. They would like to recommend to the Council a 3% raise for Manager Dood based on the terms of his contract.

Leppink moved and Fryover seconded to approve a 3% raise for Manager Dood. Motion carried.

Trevino moved and Saxton seconded to adjourn meeting at 8:48 PM. Motion carried.

Respectfully submitted,

Melissa King
Village Clerk