



BOARD OF TRUSTEES MEETING

Date: September 8, 2025

Time: 6:00pm

309 S. Lincoln Ave, Lakeview MI

Pledge of Allegiance Brandi Clark-Hubbard

Roll Call ☒ Brandi Clark-Hubbard, Supervisor ☒ David Behrenwald, Trustee
☒ Jamie Boehm, Treasurer ☒ Marcy Myers, Trustee
☒ Ginger Imhoff, Clerk
Also Present: Dave Kelsey, Zoning Administrator

Agenda

Motion #1	Myers	Support	Boehm	Yes 5	No 0
Motion to approve the agenda as presented.					

Minutes

Motion #2	Behrenwald	Support	Myers	Yes 5	No 0
Motion to approve 8/11/2025 meeting minutes as presented.					

Public Comment
None

Treasurer

Motion #3	Myers	Support	Imhoff	Yes 5	No 0
Motion to approve Treasurer's report as presented.					

Clerk

Motion #4	Behrenwald	Support	Boehm	Yes 5	No 0
Motion to approve bills list for September 2025 at \$109,690.85					
Roll Call Vote Myers—Yes; Boehm—Yes; Imhoff—Yes; Behrenwald—Yes; Clark-Hubbard—Yes. Motion carried.					
Motion #5	Clark-Hubbard	Support	Myers	Yes 5	No 0
Motion to pay Clerk for Bureau of Election conference mileage and training pay.					
Roll Call Vote Myers—Yes; Boehm—Yes; Imhoff—Yes; Behrenwald—Yes; Clark-Hubbard—Yes. Motion carried.					

Zoning Dave Kelsey

Permits	Violations
10764 M-46	7106 Cutler Rd
7875 Tamarack Rd	Blight 10/22/24 ticket
11853 Satterlee	10916 M46
6081 Terry Dr	11589 Juniper
20x48 AG building	
pole barn	
home addition	
camping permit- Denied	
	\$785 in fines dismissed by court

Planning Commission Behrenwald

Planning Commission 9/10/25 meeting to discuss short-term rentals and other zoning corrections.

Fire Department Imhoff

Passed a motion to purchase more ice rescue kits.

Voted to replace both overhead doors at Station 2 in Trufant.

Supervisor Clark-Hubbard

Auditor Update

The auditors were on-site August 19 and are currently preparing a draft of the financial statements, with a goal of completing audit by the end of October. Discussion on personal property tax reimbursement and certain funds that should be segregated in Fire fund.

Supervisor
continued

Clark-Hubbard

Village Parking and Loading Zone Update

Three new loading zone signs were installed in front of the township building. The Village explained the purpose was to reduce traffic congestion caused by semi-trucks. A new handicap parking sign was also installed near the township entrance.

Clean-Up Day

Co-sponsored with the Village to be held 09/13/25.

Roads

Discussed road complaints and the possibility of exploring a special assessment district for Honeymoon Heights. Potential for increased state funding for local roads and the need for stormwater ordinance.

Drains

Letter from Drain Commission notifying that Macomber Drain maintenance is coming soon.

Clark-Hubbard and Behrenwald attended stormwater seminar at the county.

Old
Business

Building Property Maintenance follow up

Fire Extinguishers: Summit Fire Protection was contacted for the annual inspection; response pending.

Roof: Still under warranty (installed 2022). The contractor will be asked to inspect a seam concern spotted during solar light replacement. Routine inspections are recommended at year seven and every three years thereafter.

Office Carpet: Quotes were obtained from Home Depot and the Decorating Department (Howard City) Estimates range from \$1,300–\$1,700, including removal and installation of commercial-grade glued carpet tiles. Clerk will bring samples and pricing to the October meeting. Painting the office walls at the same time was also discussed and deemed feasible within budget.

Cato Cemetery

Old trees intertwined with fencing may need removal. Tree removal of up to \$1,000 can proceed without additional board approval under the township's new purchasing policy.

Current lot fees need review in the upcoming cemetery ordinance update.

Motion #6	Clark-Hubbard	Support	Boehm	Yes 5	No 0
Motion made and supported to approve up to \$1,000 for fencing materials to be used at the cemetery.					
Roll Call Vote Myers—Yes; Boehm—Yes; Imhoff—Yes; Behrenwald—Yes; Clark-Hubbard—Yes. Motion carried.					

New
Business

Gus Macker Donation

The Lakeview Gus Macker Organization donated \$1,000 to Cato Township for community center improvements, suggesting it be used toward new event tables. A resolution to accept the gift was read and adopted.

Motion #7	Clark-Hubbard	Support	Imhoff	Yes 5	No 0
Motion to adopt Resolution to accept a donation of \$1,000 from the Lakeview Gus Macker Organization.					
Roll Call Vote Myers—Yes; Boehm—Yes; Imhoff—Yes; Behrenwald—Yes; Clark-Hubbard—Yes. Motion carried.					

Motion #8	Clark-Hubbard	Support	Myers	Yes 5	No 0
Motion to reimburse Dave Kelsey \$64.40 for 92 miles.					
Roll Call Vote Myers—Yes; Boehm—Yes; Imhoff—Yes; Behrenwald—Yes; Clark-Hubbard—Yes. Motion carried.					

Public
Comment

Nancy Lundwall Cato Township: Asked about a new light pole in Honeymoon Heights.

Jamie Snyder Cato Township: Gave notification that she would no longer be videotaping meetings for the planning commission and board. Board thanked Jamie for her service.

Adjourn

Motion #9	Myers	Support	Imhoff	Yes 5	No 0
Motion to adjourn at 7:18pm					

Ginger Imhoff, Cato Township Clerk