

Cato Township Zoning Board of Appeals (ZBA)
Meeting Minutes
April 11, 2023

The Cato Township Zoning Board of Appeals met on Wednesday April 11, 2023, at the Lakeview Community Center.

Meeting called to order:

Stevens called the meeting to order at 6:00pm.

Members present:

Duane Stevens, Chairman
Larry Gilbert, Cato Board Supervisor
Brandi Clark-Hubbard, Recording Secretary/Cato Planning Commission

Others present:

1 member of the public

Approval of April 5, 2023 Meeting Minutes

Clark-Hubbard read aloud the unofficial minutes. Motion by Gilbert, supported by Stevens to approve the minutes as presented. All in favor, motion carried.

Approval of February 2, 2023 Meeting Minutes

Motion by Gilbert, supported by Stevens to approve the minutes as presented. All in favor, motion carried.

New Business:

- ZBA Final Decision form – Clark-Hubbard motioned to approve the use of this form by the ZBA on a go forward basis, pending approval from the Township Board at their next meeting.
- Complaints – Clark-Hubbard noted the ZBA has received several complaints via email from township resident Chris Vukin in regards to the variance that was approved at the April 5, 2023 meeting. These will be filed with the ZBA's records. Clark-Hubbard noted she requested Township Clerk Todd Lincoln to contact the township's attorney regarding questions Mr. Vukin has on the appeals process. Gilbert noted he feels it is Mr. Vukin's responsibility to contact his own attorney regarding these questions. Clark-Hubbard read an excerpt she found in the Zoning Enabling Act (MCL 125.3606) that may address some of the questions. Members agreed she may pass this along to Mr. Vukin but recommend he consult his own attorney.

Old Business:

- ZBA membership – Stevens indicated this is his final ZBA meeting. He will write an official letter of resignation to the Township Board. Ben Stout is a current alternate member and the Township Board will need to vote him in as a new regular member. The Township Board will also need to consider additional alternate members.
- Minute book – Members agreed this will take some time to put together.
- Fees – The Township Board may consider increasing application fees in the future.

Public Comment:

- Matt Hubbard of Cato Township noted he knows of someone who may be interested in serving as an alternate member. He will ask them to send a letter of interest to the Township Clerk.

Adjournment:

There being no further business to come before the ZBA, motion by Gilbert supported by Clark-Hubbard to adjourn the meeting at approximately 6:20pm. All in favor, motion carried.

Recorded by:
Brandi Clark-Hubbard
Recording Secretary, Cato Township Zoning Board of Appeals